

# PTC GENERAL MEETING MINUTES

December 3, 2024 @ 5:00PM

## Attendees

- X Dr. Renee Mallot, Principal
- X Erin Shoemake, Teacher Rep
- X Nancy Erwin, Teacher Rep
- X Shannon Alexander, President
- X Mike Roe, Treasurer
- X Ashley Huber, VP Communications
- \_\_\_ Renata Bell, VP Fundraising (not in attendance)
- X Andi McKinney, Secretary

## Agenda Items

### I. Treasurer Report Out (Mike)

- a. Mike reported on the balance of the accounts.

ACCOUNT	11/12/2024	12/3/2024
Checking	\$53,708.04	\$113,079.02
Savings	\$30,002.86	\$30,003.33
<b>TOTAL</b>	<b>\$83,710.90</b>	<b>\$143,082.35</b>

- b. Gala Results
  - Gala was a big success!
  - Made more than anticipated and expenses were less than anticipated!
- c. Upcoming Costs / Expenses
  - Sold about 206 tickets so far and have raised about \$2,000 in ticket sales
- d. Suggestion was made to place our savings funds in a high interest savings account to earn more interest on the money. **Mike** will look into this. Chase may have a minimum deposit amount (i.e. \$25,000).

### II. President Report Out (Shannon)

- a. Past Event Feedback
  - Gala - people seemed to have a great time, enjoyed it being at Serrano and liked having it in the fall time of year.
- b. Upcoming Events / Planning Details
  - Santa Breakfast - Dec 7

- Still need volunteers for those that are available to help.
  - Student Council will help serve the food and help with cleanup.
  - Santa Run
    - Santa Run - Dec 12th is the confirmed date at 5:15pm.
    - Asking for inflatables to use for the event, if anyone has any we can use, let us know!
- c. I love reading week
  - Mrs. Shedd will have a spirit wear week with the theme of reading.
  - Used book sale will also happen that week.
- d. Spirit Wear
  - Sales are good, but will not buy more at this time so we can avoid storing clothing. Will put another pre-sale form out in the future.
- e. Beautification Project - Blacktop painting project
  - Janelle presented a powerpoint presentation on the project. The project is almost done with phase 1, but needs more funds to purchase more paint. More paint is needed than originally anticipated.
  - Blacktop area is approximately 32,000 sq.ft.
  - \$10,000 has been applied to this project so far, but it has not been enough to complete phase 1. \$10,000 was the amount allocated to beautification in this year's budget. Note - the project requires 3 coats of paint to complete an area.
  - The light color brings the temperature down by 20 degrees, but the darker colored areas do not decrease the temperature as much.
  - The estimate for a professional to complete the project for all the phases was \$120,000.
  - When temperature is 95 degrees outside recess is required to be limited.
  - When temperature is 100 degrees students have to go inside for recess.
  - Janelle estimates the following:
    - The remaining cost to complete what has been started is \$2,000.
    - The remaining cost to complete Phase 1 would be \$7,000.
    - The remaining cost to complete all phases of the project would be \$28,000.
  - **The PTC board** is working on gathering price quotes and reviewing the budget to ensure we are meeting the needs of our school going into the next school year before we make more funding allocations for the blacktop painting project. Although the Gala fundraiser did well, we have to be mindful of the budget and next year's budget to avoid starting the year in a deficit.
  - Requested **Janelle** to prepare a cost estimate to complete what has been started and also a cost estimate to complete Phase 1 by utilizing cheaper paint.
  - **Dr. Mallot** will also request the District Assistant Superintendent to do a campus site-walk. The blacktop will be due for resurfacing in the next 5 - 8 years so need to be mindful of the money spent on the painting project.

- CalFire allocated \$250M to encourage green spaces and take out asphalt, so if this funding is still available, this could be an option for funding to redevelop some of the blacktop area. Dr. Mallot will put this on the staff meeting agenda to discuss redevelopment plans. Mrs. Johnston offered to help with grant writing.
- Now that an additional yard supervisor was hired, the field area can be used more frequently for activities during recess and therefore remove some of the blacktop area to incorporate more softscape areas.

**IV. VP Fundraising Report Out (Shannon presented on Renata’s behalf)**

- a. Gala discussed above
- b. Box Tops - we’re at \$224.20
- c. Small fundraisers like cookie sales could be an idea, but on the other side don’t want to overburden families with many small fundraisers.
- d. Dine-outs have been great this year. Mendocino Farms is next Tuesday, Dec. 10th. They will give us 30% back.

**IV. Communications Report Out (Ashley)**

- a. Check social media for recent posts.

**V. Secretary Report Out (Andi)**

- a. Reminder volunteers can sign-up on our website: LFPTC.org
- b. Meetings moved to the 1st Tuesday of the month to avoid conflicts with staff meetings. Note the date changes for meetings listed below.
- c. The January meeting will be both General and Executive Meetings.
- d. Open Board Positions for Secretary, Treasurer and Communications will be voted on at the March meeting.

<b>Executive and General Meetings Schedule - 1st Tuesday of the month</b>	
<b>1/7</b>	<b>Agenda: Mid-year update/follow-up (General and Executive Meeting)</b>
<b>2/4</b>	<b>Agenda: TBD (Executive Meeting only)</b>
<b>3/4</b>	<b>Agenda: VOTE Treasurer, VP Communications and Secretary (General and Executive Meeting)</b>
<b>4/1</b>	<b>Agenda: TBD (Executive Meeting only)</b>
<b>5/6</b>	<b>Agenda: End of year review (General and Executive Meeting)</b>

**V. Teacher Report Out (Erin / Nancy)**TK / K

- Our TK students enjoyed our basketball themed Dance classes and performance! We loved being included in this fun event! We are continuing to learn letters, sounds, and numbers. We start learning sight words this month in preparation for kindergarten. This month we will be reading all the variations of Gingerbread man stories and comparing how the stories are similar and how they are different! We look forward to all the winter, holiday and fun events!

Kindergarten

- Our Kindergarten students loved performing our Dance to the baseball theme. Mrs. Kelley was amazing and it was so fun! Our team of teachers enjoyed discussing goals and strengths at our Parent/Teacher conferences and now we are into our 2nd Piece of the Kindergarten Pie! We will be busy learning our math facts for subtraction and addition within 5 with automaticity. We are on our 2nd review of the alphabet for letter sounds and consonants and learning how important our vowels are to decoding cvc words. This month we will be taking time to talk about family traditions, Holidays around the World and celebrating them with writing prompts and crafts! Our families look forward to our Santa Breakfast and the Santa Run!

1<sup>st</sup> Grade

- First grade has many fun activities planned for the month of December. We are beginning the process of learning our roles for The Gingerbread Kids play. Mrs. Pierce presents on December 11th and Mrs. Grupp will present on December 16th. We will have a class book exchange this month and have a grade level gingerbread house decorating day.

2<sup>nd</sup> grade

- Second grade will be doing many fun activities this month. We are studying about holidays around the world, and doing oral presentations of chosen countries. Many holiday art projects and language arts activities are also a highlight of the month.

3<sup>rd</sup> grade

- Third grade went on our first field trip to the Harris Center to see Seussical the Musical and we had so much fun! We are in the middle of learning all about our government and how amazing it is to have so many rights and freedoms in our country. We are starting to work on opinion writing as well as continuing multiplication/division. We look forward to all of our special December activities this month.

4<sup>th</sup> grade

- We are heading to Coloma this week for our overnight Gold Discovery field trip!

We are working on division and fractions in math. We are enjoying our novel studies about California- learning about how people traveled here from the East. We are making so much progress and learning so much!

#### 5<sup>th</sup> grade

- 5th graders are getting ready to go on a field trip December 11th to the MOSAC. We have started learning about dividing decimals in math, and continue to enjoy our novel studies. We are looking forward to Project Lead starting up after the New Year.

#### Library

- I announced the Book Fair BookMark winners for each Grade level. A special thanks to Mrs. Snook for all of your help with the Book Fair, and helping me get the BookMark copies out to every student. We decided on 3 Runner Ups, because there were so many wonderful BookMarks to choose from, we could not just pick one. In December I will be reading some Holiday books in the Library. In January, I will begin reading the CYRM books, (California Young Reader Medal Books.) I am excited to hear who won the Library basket and who will get to read in the Library to our Kindergarten students!

#### Garden

- The students planted all winter veggies in the month of November. They learned all about what wonderful veggies that can grow during the cold winter months: Broncoli, cauliflower, sugar snap peas, all kinds of lettuce, root vegetables le garlic, onions and carrots.
- Due to the short month of December students will learn to winterize their school garden and continue to care for all winter crops. They will also learn about holiday plants from around the world!

#### LIP

- LIP welcomes Janelle Harris to the team. We are ready for a meaningful 2 weeks of work before the holiday parties and official break begin!

#### Science

- Earthquake engineering, and matter mysteries

#### Physical Education

- Parachute and bowling and fastest class challenge

### **VIII. Principal Report Out (Dr. Renee Mallot)**

- a. Student Council's focus is about community service. No need to fundraise.
- b. Santa Breakfast is Saturday and students will help serve food and cleanup.
- c. Choir concert is next Wednesday, so students will be asked to help setup.
- d. 37 out of the 45 students ran for positions and all got to watch their video speeches.