

PTC EXECUTIVE MEETING AGENDA

March 4, 2025 @ 4:00PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Shannon Alexander, President
- Mike Roe, Treasurer
- Ashley Huber, VP Communications
- Renata Bell, VP Fundraising
- Andi McKinney, Secretary

Agenda Items

I. New Business

- a. Penguin Patch
- b. EPI School Supplies
- c. Topics Emailed After We Made the Meeting Switch

II. Treasurer Report Out (Mike)

ACCOUNT	2/4/2025	3/4/2025
Checking	\$100,172.12	\$100,985.84
Savings	\$30,004.35	\$30,004.80
TOTAL	\$130,176.47	\$130,990.64

- a. Upcoming Costs / Expenses

III. President Report Out (Shannon)

- a. 2024 - 2025 School Year Events
- b. Planning Details for 2024 - 2025 School Year Events
 - i. I love Reading Week / Used Book Sale - Week of March 3
 - ii. Bingo / Glow Dance - Thurs March 27
 - iii. Golf Tournament - Mon April 28
 - iv. Teacher / Staff Appreciation - Week of May 5
 - v. Color Run - Fri May 16

IV. VP Fundraising Report Out (Renata)

- a. Fundraising Plans
 - i. Box Tops - \$408.90 out of our \$500 goal
 - ii. Dolphin Drive Results
 - iii. Golf Tournament
- b. Sponsors on campus / Banners

- c. Jackson Gala Volunteers (March 15 Folsom CC) 4pm-10pm. Eras
- d. Lakeview Gala Volunteers (March 29 Serrano) 5-10pm Disco Fever

V. VP Communications Report Out (Ashley)

- a. Discuss Forms of Communication - Dojo, Website, Social Media, Emails, etc.
- b. Social Media / Friday Folders

VI. Secretary Report Out (Andi)

- a. Website Updates
- a. Vote for Open Board Positions - VP Communications, Treasurer, Secretary
- b. Executive Board Meetings (monthly @4pm) & General Meetings (bi-monthly @ 5pm)

Executive and General Meetings Schedule - 1st Tuesday of the month	
4/1	Agenda: Vote for Open Board Positions (General and Executive Meeting)
5/6	Agenda: End of year review (General and Executive Meeting)

VII. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support
- c. Treat Trolley for Teachers/Staff Monthly Appreciation

VIII. Principal Report Out (Renee Mallot)

- a. Student Council updates
- b. Upcoming School Activities:
 - i. I Love Reading Week: Week of Mar 3
 - ii. International Women’s Day: Fri March 7
 - iii. Science Night: Tues March 18
- c. 5th Grade Graduation Details -Tee-shirts / Yard-signs